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APPLICATION FOR PRACTICING CERTIFICATE

Name:	
Position:	
Tel:	Preferred Email:
Organization:	
Membership Category:	Member <input type="checkbox"/> Fellow <input type="checkbox"/>
Area of responsibility (Tick one)	<input type="checkbox"/> Performs human resource management duties and responsibilities in an organization <input type="checkbox"/> Offers Human Resource consultancy services in a registered human resource firm

Signature: _____ Date: _____

REQUIREMENTS:

- (i) Undergraduate Degree Certificate in any discipline.
- (ii) Copies of Professional Certificate(s) -HND-HRM / Post Graduate Diploma in HR/CHRP/MSC-HR, MBA-HR, MBA-Strategic Management/MBA-Organizational Development/Cambridge International Diploma/HRMP- Senior Professional in Human Resources International (SPHRi)/HRBP- Professional in HR International (PHRi)/PhD- HR
- (iii) The certificates must be certified by either the institution or an advocate of the High Court.
- (iv) Application fee of Kshs. 1,000.
- (v) Current Full Membership Certificate.
- (vi) Curriculum Vitae
- (vii) Recommendation letter from the previous or current employer.
- (viii) Confirmation letter from CUE (Commission for University Education- Kenya) for holders with Foreign Certificate(s).

For Official Use only

S/N	Requirements	Remarks
1.	Application form	
2.	Membership Status	

Approval by the Registration Committee

Approved/Not Approved

Remarks:

Signature (Chair, Registration Committee)

Date: