



**HR** Institute of  
H u m a n  
R e s o u r c e  
M a n a g e m e n t  
The Professional Body of HR Practitioners in Kenya

# 2026

## CPD CALENDAR

### JANUARY - JUNE



# Who we are:

The Institute of Human Resource Management (IHRM) is a Statutory Professional Body established under the Human Resource Management Professionals (HRMP) Act, CAP. 538. Its mandate is to regulate the Human Resource profession in Kenya and enhance competencies and capacities while supporting innovative and transformative HR practices and standards. The Institute is a State Corporation under the Ministry of Public Service, Human Capital Development and Special Programmes.



## VISION

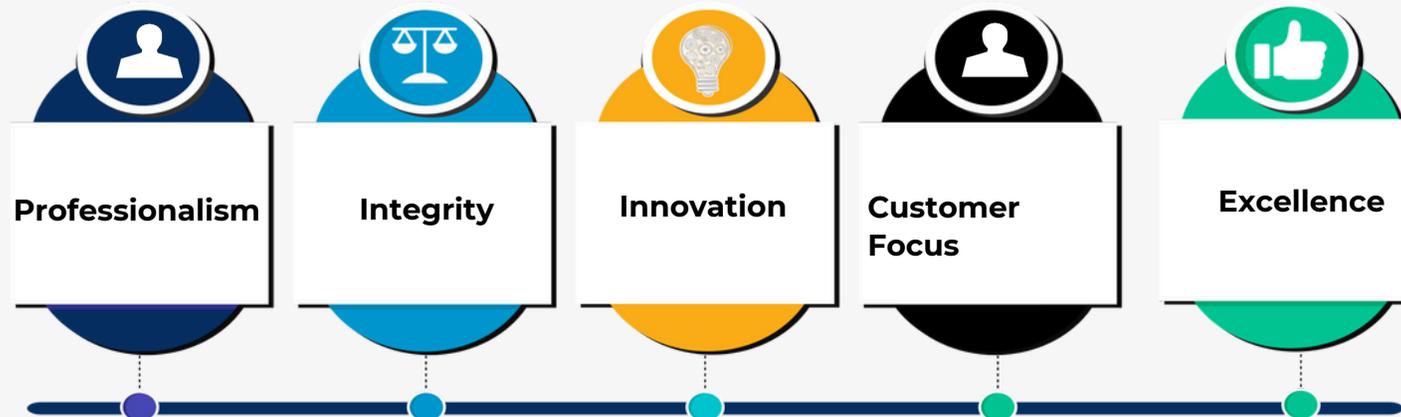
Ethical, People-centric HR Professionals



## MISSION

To Regulate and Promote the Practice of Human Resource Profession

## CORE VALUES



TRAINING	CONTENT	DATE	LOCATION	INVESTMENT	CPD
HR Improvement and Future Analysis	<ul style="list-style-type: none"> <li>• Upgrade and streamline their HR functions</li> <li>• Stay ahead of industry changes and workforce trends</li> <li>• Use data and foresight to drive HR strategy</li> <li>• Lead HR transformation and innovation with confidence</li> </ul>	28th – 30th Jan 2026	Nairobi	KES 52,500	6 CPD Points
Leadership & Change Management	<ul style="list-style-type: none"> <li>• Change Management Strategies</li> <li>• Emotional Intelligence in Leadership</li> </ul>	28th – 30th Jan 2026	Naivasha	KES 52,500	6 CPD Points
Employee Discipline Management	<ul style="list-style-type: none"> <li>• Handle employee misconduct professionally and legally</li> <li>• Build a disciplined &amp; respectful workplace culture</li> <li>• Reduce conflict and foster fairness and consistency</li> <li>• Strengthen their confidence in difficult conversations &amp; decisions</li> </ul>	18th – 20th February 2026	Nairobi	KES 52,500	6 CPD Points

TRAINING	CONTENT	DATE	LOCATION	INVESTMENT	CPD
Talent Acquisition & Employer Branding	<ul style="list-style-type: none"> <li>• Strategic Workforce Planning &amp; Talent Pipelines</li> <li>• Employer Branding &amp; Employee Value Proposition (EVP)</li> <li>• Innovative Sourcing &amp; Candidate Experience</li> <li>• Selection, Onboarding &amp; Talent Retention</li> <li>• Recruitment Metrics, Analytics &amp; Technology</li> <li>• Inclusive and Ethical Hiring Practices</li> </ul>	23rd - 27th 2026 February	Machakos	KES 65,000	6 CPD Points

TRAINING	CONTENT	DATE	LOCATION	INVESTMENT	CPD
Kenya Labor Laws & Industrial Relations	<ul style="list-style-type: none"> <li>• Overview of the Kenya Labour Laws</li> <li>• Disciplinary Hearing</li> <li>• Termination of Employment</li> <li>• Employee Grievances and Disputes</li> <li>• Workplace Mediation: context, process and outcomes</li> <li>• Managing Statutory Compliance: RBA Act, NSSF Act, NITA Act</li> </ul>	9th – 13th March 2026	Mombasa	KES 65,000	6 CPD Points
7th Women in HR	Leadership, Value, Legacy: Women Powering National Progress	24th – 27th March 2026	Naivasha	KES 65,000	6 CPD Points

TRAINING	CONTENT	DATE	LOCATION	INVESTMENT	CPD
Shaping High-Impact Cultures: Mastering Organizational Behavior for Strategic HR Leadership"	<ul style="list-style-type: none"> <li>• Understand and influence team dynamics and organizational behavior</li> <li>• Shape a strong, healthy, and values-driven work culture</li> <li>• Improve communication, motivation, and overall performance</li> <li>• Lead cultural change initiatives with clarity and confidence</li> </ul>	6th – 10th April 2026	Kisumu	KES 65,000	6 CPD Points
Synergizing Human Intelligence (HI) and Artificial Intelligence (AI) for Strategic Decision-Making	<ul style="list-style-type: none"> <li>• Synergizing Human and Artificial Intelligence</li> <li>• Data-Driven Talent Management &amp; Workforce Planning</li> <li>• Enhancing Employee Experience through Intelligent Automation</li> <li>• Building Future-Ready HR Capabilities and Ethical AI Use</li> </ul>	13 <sup>th</sup> - 17 <sup>th</sup> April 2026	Nakuru	KES 65,000	6 CPD Points

# APPLICATION FOR A PRACTICING CERTIFICATE

1

Access the IHRM Website:  
[www.ihrm.or.ke](http://www.ihrm.or.ke)

2

Download the application form  
under: <https://ihrm.or.ke/practicing-certificate/>

3

Fill and attach all the required  
documents

4

Scan and email via: [membership@ihrm.or.ke](mailto:membership@ihrm.or.ke) or drop the application at our offices

5

You will receive an email notification once the application has been approved

## NOTE THE FOLLOWING REQUIREMENTS

Undergraduate Degree Certificate in any discipline. Copies of Professional Certificate(s) - HND-HRM / Post Graduate Diploma in HR/CHRP/MSc-HR, MBA-HR, MBA-Strategic Management/MBA-Organizational Development/Cambridge International Diploma/HRMP- Senior Professional in Human Resources International (SPHRI)/HRBP- Professional in HR International (PHRI)/Ph.D.- HR

The certificates must be certified by either the institution or an advocate of the High Court. Application fee of Kshs. 1,000.

Current IHRM Membership Certificate.

Confirmation letter from CUE (Commission for University Education- Kenya) for holders with Foreign Certificate(s)

TRAINING	CONTENT	DATE	LOCATION	INVESTMENT	CPD
Bridging Perspectives: Empowering HR to Harmonize Leadership and Workforce Expectations	<ul style="list-style-type: none"> <li>• Managing Generational and Cultural Expectations</li> <li>• HR as a Strategic Bridge – Aligning Vision with Reality</li> <li>• Communication Strategies for Conflict Prevention</li> <li>• Building a Culture of Trust and Psychological Safety</li> </ul>	20th – 24th April 2026	Nakuru	KES 65,000	6 CPD Points
12th National HRM Congress	Theme to follow	26th – 29th May 2026	Mombasa	KES 75,000	6 CPD Points

TRAINING	CONTENT	DATE	LOCATION	INVESTMENT	CPD
Finance, Payroll & Tax Compliance for HR Professionals	<ul style="list-style-type: none"> <li>• Strengthen financial role and payroll functions</li> <li>• Compliance with payroll and tax laws</li> <li>• Financial governance and employee satisfaction</li> <li>• Efficiency and accuracy in HR operations</li> </ul>	8th – 12th June 2026	Nakuru	KES 65,000	6 CPD Points
Risk, Leadership and Governance for HR Professionals	<ul style="list-style-type: none"> <li>• Minimize people-related risks in the workplace</li> <li>• Lead with confidence and clarity</li> <li>• Strengthen governance structures in HR and employee support</li> </ul>	22nd – 26th June 2026	Eldoret	KES 65,000	6 CPD Points
HR Data Analytics	<ul style="list-style-type: none"> <li>• Utilizing AI tools in recruitment processes</li> <li>• Applying AI Tools for HR analytics &amp; extracting insights from employee data</li> </ul>	29th - 30th June - 2026	Naivasha	KES 65,000	6 CPD Points



## CONTACT US

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